## Interagency Motor Pool

## Managing the state of Georgia's vehicle rental fleet.

#### **Why Rent From Us?**

We're accessible, convenient, and competitive!

The Department of Administrative Services (DOAS) Interagency Motor Pool offers competitively priced, well equipped, late model, compact and mid-sized cars in a variety of colors.

We offer you an economical and convenient transportation alternative, without having to maintain a permanent fleet of dedicated agency vehicles.

#### **We're Accessible**

We're just around the corner!

- Located on Capitol Hill at 204 Jesse Hill Jr., Drive, S.E., Atlanta, Georgia, 30334.
   We are across the street from the Sloppy Floyd Complex on the first level of the Butler Parking facility.
- Business hours are 7:30 a.m. to 5 p.m., Monday through Friday, closed weekends and holidays.

#### **We're Convenient**

Doing business with us is easy!

- Three easy ways to reserve a vehicle.
  - 1) Telephone: 404-656-3911
  - 2) E-mail: reserveacar@doas.ga.gov
  - 3) Online: <a href="https://www.ofm.doas.georgia.gov">www.ofm.doas.georgia.gov</a>
- Vehicles may be reserved up to 30 days in advance and rented for a maximum of two weeks.
- A valid Georgia driver's license and a state employee identification card are all you need to rent a vehicle.
- An after-hours key drop box is available outside the Rental Office for returns between the hours of 5 p.m. and 9 p.m.

#### **We're Competitive**

You can save money using our service!

- Rental rates are more favorable than private rental car agencies.
- Rates are \$14.20 per day plus 31 cents per mile. A fuel surcharge may apply.
- Rental rates include fuel and insurance.
- Charges apply from the day you pick up the vehicle through the day of return, excluding weekends.
- Return the vehicles before 9 a.m. and you will <u>not</u> be charged for that day's rental.



#### **We Offer Alternatives**

The choice is yours!

DOAS offers several environmentally friendly alternative fuel vehicle (AFV) rental options.

- Dedicated natural gas vehicles are available for use in the metro Atlanta area.
- Bi-fuel vehicles are available for travel outside the metro Atlanta area and can be refueled with regular gas if natural gas is unavailable.

Avoid traffic congestion – rent an AFV and travel in the HOV lanes!

#### **Walk-in's Are Welcome**

Come on in!

Walk in customers are welcome and are accommodated on a first come, first serve basis. The best selection and availability of rental vehicles is between the hours of 8 a.m. and 10 a.m. or after 4 p.m.

#### We're Here for You

DOAS Interagency Motorpool 204 Jesse Hill Jr., Dr., Atlanta, Georgia 30334

404-656-3911 • FAX 404-656-4659

Visit us at www.ofm.doas.georgia.gov.

All DOAS rental vehicles are non-smoking.

### Please Drive Safely!



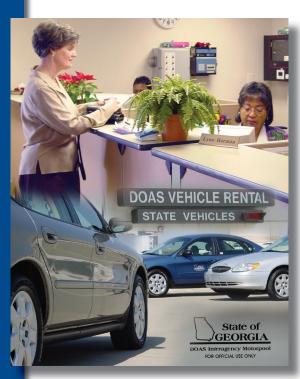
Trust • Excellence • Service

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# Traveling on State Business?

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Department of
Administrative Services
Dana R. Russell, Commissioner